



## Position Description

### EVERGREEN

**Position Title:** Advocacy Lead

**Location:** Remote

**Reports to:** Political Director

**Hours per week (average):** \$72-\$84k/year

**Overtime Status:** Exempt

### Position Summary

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Evergreen seeks a full-time Advocacy Lead to lead the organization's engagement with Capitol Hill and support policy development to build bold, justice-centered policies to decarbonize our economy and transition to an equitable 100% clean energy future. The primary responsibilities will include working with the policy team to develop and advocate for policy products to effectively tackle the climate crisis, based on our three pillars of standards, investments and justice. This work will dovetail and enhance the the clean energy standards, federal investments, and prioritization of environmental justice being pursued by the Biden Administration. The ideal candidate will have a demonstrated commitment to environmental justice, strong interpersonal skills, knowledge of government, experience in legislation, policy research and analysis, a deep understanding of climate policy, and 2-4+ years experience working on federal climate policy or politics, ideally including Hill experience.

### Responsibilities and Tasks

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- Develop and manage Evergreen's strategic engagement and relationships with lawmakers in Congress and in the federal administration
- Work alongside allied organizations to shape federal legislative and regulatory policy
- Draft multipurpose policy content for advocacy, communications and digital teams
- Research existing and new legislation as it relates to Evergreen policy priorities
- All New Venture Fund employees are required to keep time sheets

### Education, Experience, Knowledge, Skills and Ability

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- Experience working in government, non-profit, or campaign setting is preferred
- Experience working with or representing communities impacted by pollution
- Passion for tackling the climate crisis, demonstrated commitment to environmental justice
- Excellent research and writing skills
- Ability to work independently, as well as within a team, under tight deadlines
- Highly organized and attentive to detail
- Self-motivated and able to handle multiple projects simultaneously and see them through to completion
- Familiarity with federal climate policy and/or Hill experience is preferred

### How to Apply

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Please send a resume and cover letter to [jobs@evergreenaction.com](mailto:jobs@evergreenaction.com) with "Advocacy Lead" in the subject line.



## Compensation and Benefits

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**Salary:** \$72-\$84k/year

**Benefits:** Comprehensive benefits package that includes 100% employer-paid health, dental, and vision insurance, 3% employer match on 401k contributions, pre-tax transportation benefits, and paid holidays, vacation, sick, and volunteer time off.

## About Evergreen

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Evergreen's mission is to lead all-out mobilization of the federal government to defeat the climate crisis. The President and Congress must put bold climate action at the top of America's agenda and create millions of jobs in a just and inclusive clean energy economy. We empower climate and community leaders, and advocate for policymakers to adopt the urgent climate and economic policies that science demands.

## Hiring Statement

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Evergreen is a project of New Venture Fund (NVF), a 501(c)(3) public charity that incubates new and innovative public-interest projects and grant-making programs. NVF is committed to attracting, developing and retaining exceptional people, and to creating a work environment that is dynamic, rewarding and enables each of us to realize our potential. NVF's work environment is safe and open to all employees and partners, respecting the full spectrum of race, color, religious creed, sex, gender identity, sexual orientation, national origin, political affiliation, ancestry, age, disability, genetic information, veteran status, and all other classifications protected by law in the locality and/or state in which you are working.